



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Meeting Minutes  
August 18, 2022  
Commissioners' Auditorium and WebEx  
10:00am**

**Present**

**Board of Health (BOH):** Dede Utley, Brett Wachsmith, Laura Osiadacz, James Donaldson, John Asriel M.D

**Absent:** Cory Wright

**Public Health:** Whiteny Wheelock, Erin Moore, Kasey Knudson, Chelsey Loeffers, Jesse Cox, Candi Blackford, Kate Johnson, Mark Larson M.D.

**Other:** Andrew Lyons; HopeSource, Robin Read; KCHN and other KCHN representative's

*Meeting called to order at 10:00am*

**Introductions**

Introductions were made.

**Approval of Minutes**

Motion to approve the June 16, 2022 Board of Health meeting minutes as presented.

**Motion 08-01: Motion to approve the June 16, 2022 Board of Health meeting minutes as presented. Brett Wachsmith moved to approve the June 16, 2022 Board of Health meeting minutes as presented. Dede Utley second. All approved. Motion 08-01 carried to the June 16, 2022 Board of Health meeting minutes as presented.**

Public Comment Open 10:07am

Public Comment Closed 10:07am

Moved agenda item BOHAC Presentation of Public Health Champion Award.

**BOHAC Presentation of Public Health Champion Award**

Andrew Lyons, Board of Health Advisory Committee, stepped to the microphone and stated there were 10 nominations and reviewed. Mr. Lyons announced the Public Health Champion Award recipient, Kittitas County Health Network. Kittitas County Health Network was nominated for the work they have done in the community helping connect those in need to services in Kittitas County. The network was presented with an award and \$500.00. Robin Read introduced KCHN staff and other members of the team that started the A Team/Care Coordination team and thanked the committee for the nomination.

**Department Updates**

**Administrative Officer Update**

Chelsey Loeffers updated the following:

- Two COVID-19 Project Specialist positions have ended. Covid work has been fully incorporated in Communicable Disease division.

**APPROVED**  
10-4-22

- Strategic Plan mid-cycle review update- this is a 5-year plan, and the department is doing a mid-cycle review/update to get department through the next 2 years.
- The department is currently doing a Community Health Assessment (CHA). This is a year-long process and being led by Lianne Bradshaw. The department will give an update on this process at the September BOH.
- The Foundational Public Health Services expansion adds an additional \$400,000.00 for the next budget year.
- Next month the department will update on the CHA from Lianne Bradshaw and an update on the COVID-19 Health Equity Coalition.

#### Health Officer Update

Dr. Mark Larson gave a brief update on COVID-19 and noted that school guidance is out. The department will be working with schools to review this guidance.

Dr. Larson gave a presentation on Monkey Pox (MPV). The health department currently has some vaccine and medication for treatment distributed from the state. Dr. Larson discussed who would be currently eligible for vaccine based on exposure risks. Dr. Larson also reviewed the history and current numbers in the country and state. There will be future updates on Monkey Pox (MPV).

#### Other Business

##### Draft of 2023 Preliminary Budget Review and Discussion

Chelsey Loeffers reviewed the 2023 preliminary budget overview. Ms. Loeffers noted that fees will change, but no significant change. Ms. Loeffers briefly reviewed the following:

- Budget Breakdown narrative for 2023
- Covid-19 response and funding
- Organizational chart as of June 2022 and proposed organizational chart for 2023
- 2023 preliminary budget details and anticipated expenses

##### Draft of 2023 Environmental Health Fees and Timeline Discussion

Chelsey Loeffers reviewed the 2022 vs 2023 fee comparison. Ms. Loeffers briefly looked over fees with the board and noted increases and decreases based on time data collected. The timeline for the review process and adoption of the 2023 fee schedule was reviewed. Board had no questions or concerns at this time.

#### Board of Health Member Updates

- Dr. Asriel informed board that Overdose Awareness Day is August 30, 2022.
- Dede Utley stated that healthcare is working beyond capacity. Ms. Utley noted that impacts at hospitals on the West Side has impacts here in Kittitas County.

Meeting concluded at 11:25 am



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Dede Utley, Vice-Chair of the Board of Health



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Chelsey Loeffers, Director  
Kittitas County Public Health



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Candi Blackford, Clerk of the Board of Health